

LAURA CAROLINE FAMOSO BOM DO VALE

Caxias do Sul, RS, Brazil | +55 54 99632-0953 | laurafamosobom@hotmail.com
Open to Relocation | Requires Visa Sponsorship

PROFESSIONAL PROFILE

Experienced legal professional with over 11 years of service in the Brazilian Judiciary. Specialized in Civil Procedural Law, judicial administration, legal research, and case management. Known for a proactive approach, strong communication skills, collaborative teamwork, attention to detail, and the ability to manage high-volume workloads while meeting strict deadlines. Seeking international employment opportunities with visa sponsorship. Open to positions both within and outside the legal field, including Housekeeping, Cleaning Services, Food & Beverage, Hospitality, Guest Services, and General Support roles.

CORE COMPETENCIES

Legal Research	Case Management
Judicial Administration	Legal Drafting
Team Collaboration	Deadline Management

PROFESSIONAL EXPERIENCE

Public Servant | Judiciary Branch of Rio Grande do Sul

Sep 2014 – Present

- Analyze 30–40 legal cases daily while maintaining workflow efficiency and procedural compliance.
- Draft judicial documents, reports, and legal opinions with high technical accuracy.
- Support judges during hearings and coordinate case progression.
- Perform legal and administrative functions that improve office productivity.

Judicial Intern | Judge's Office, Judiciary Branch of Rio Grande do Sul

Dec 2011 – Jul 2014

- Conducted legal research and jurisprudence analysis.
- Prepared case summaries and preliminary judicial documents.
- Managed procedural files and monitored deadlines.

Client Services Assistant | Tomazzetto Advocacia

Jul 2009 – Mar 2010

- Provided client service and administrative support.

- Scheduled appointments and maintained professional communications.
- Organized legal records and supported attorneys with office operations.

EDUCATION

Postgraduate Degree in Civil Procedural Law (2022)
Faculdade FaSouza, Brazil

Bachelor of Laws (J.D. Equivalent) – August 2014
University of Caxias do Sul (UCS), Brazil

LANGUAGES

Portuguese: Native | English: Basic

WORK AUTHORIZATION

International candidate requiring employer-sponsored work visa (Visa Sponsorship).

ADDITIONAL INFORMATION

Valid Driver's License (Brazil)